

## Senior Management Accountabilities and Responsibilities aligned to the Leeds Strategic Plan 2008-11

### Purpose of the document

To identify individuals in Leeds City Council who have lead Accountability and/or Responsibility for the Strategic Outcomes and Improvement Priorities in the Leeds Strategic Plan.

Note 1: At this stage individuals in partner agencies who have lead Accountability and/or Responsibility roles are not identified in this document, this information is being developed and will be part of this document at a later stage.

Note 2: Leeds City Council requires a lead or link individual on all targets and indicators that will deliver the Improvement Priorities as Leeds City Council is the overall accountable body for the Local Area Agreement requirements in the Leeds Strategic Plan.

Definition of Accountability and Responsibility are taken from RACI:

**Responsible** - individuals who perform an activity - responsible for action/implementation. The degree of responsibility is defined by the accountable person, R's can be shared.

**Accountable** - the individual who is ultimately accountable includes yes/no and power to veto. Only one A can be assigned to an activity/decision.

### The table assumes the following:

The Accountable Director is accountable for the Strategic Outcomes

The Accountable Officer is accountable for an Improvement Priority and linked national indicators

The Responsible Officer is responsible for relevant areas of activity that contribute to the Improvement Priority and linked national indicators.

Strategic Outcome	Accountable Director	Improvement Priority	Accountable Officer	Responsible Officer	National Indicators / Local Indicators
<b>Environment</b>					
Reduced ecological footprint through responding to environmental and climate change and influencing others.	Jean Dent Director of City Development	Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill	Neil Evans Director of Environment and Neighbourhoods	Andrew Mason Chief Officer Environmental Services	NI 192 Percentage of household waste sent for reuse, recycling and composting
Cleaner, greener and more attractive city through effective environmental management and changed behaviours.	Neil Evans Director Environment & Neighbourhoods	Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces.	Andrew Mason Chief Officer Environmental Services	Steve Speak Chief Strategy & Policy Officer Martin Farrington Acting Chief Recreation Office	NI 195 Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting)
<b>Thriving Neighbourhoods</b>					
Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities.	Neil Evans Director Environment & Neighbourhoods	Increase the number of "decent homes".	Paul Langford Chief Housing Services Officer	Stephen Boyle Chief Regeneration Officer Steve Speak Chief Strategy & Policy Officer Phil Crabtree Chief Planning Officer	NI 158 % non-decent council homes
		Increase the number of affordable homes		Steve Speak Chief Strategy and Policy Officer Gary Bartlett Chief Officer Highways Stephen Boyle Chief Regeneration Officer Phil Crabtree Chief Planning & Development Services Officer Paul Brook Chief Asset Management Officer	NI 154 Net additional homes provided NI 155 Number of affordable homes delivered (gross)
		Reduce the number of homeless people.		Stephen Boyle Chief Regeneration Officer Jim Willson Chief Officer Substance Use Andrew Mason Chief Environmental Services Officer	LKI HAS4 The number of homeless acceptances made in the year. CP HAS50 Reduce the number of homeless people in Leeds per 1000 households, as defined by the Council.
		Reduce the number of people who are not able to adequately heat their homes.	Andrew Mason Chief Environmental Services Officer	Steve Carey Acting Chief Officer Benefits & Revenues Paul Langford Chief Housing Services Officer Steve Speak Chief Strategy and Policy Officer Paul Brook Chief Asset Management Officer	NI 187 Tackling fuel poverty – % of people receiving income based benefits living in homes with a low energy efficiency rating

Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities.	Neil Evans Director Environment & Neighbourhoods	Increase financial inclusion in deprived areas.	Jean Dent Director of City Development	Steve Carey Acting Chief Officer Benefits & Revenues  Stephen Boyle Chief Regeneration Officer  Steve Speak Chief Strategy and Policy Officer  Andrew Mason Chief Environmental Services Officer  Paul Stephens Chief Economic Services Officer  Catherine Blanshard Chief Libraries , Arts & Heritage Officer  Sally Threlfall Chief Officer Early Years and Youth  Paddy Clarke Acting Chief Customer Services Officer	Increase the number of new customers on low incomes accessing credit union services (savings, loans and current accounts).
Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours.	Neil Evans Director Environment & Neighbourhoods	Create safer environments by tackling crime	Neil Evans Director Environment & Neighbourhoods	Richard Jackson Chief Officer - Community Safety  Paul Langford Chief Housing Services Officer  Stephen Boyle Chief Regeneration Officer  Gary Bartlett Chief Officer Highways  Andrew Mason Chief Environmental Services Officer  Paul Stephens Chief Economic Services Officer  Nicole Jackson Assistant Chief Executive (Corporate Governance)	NI 16 Serious acquisitive crime rate  NI 20 Assault with injury crime rate  NI 24 Satisfaction with the way the police and local council dealt with anti-social behaviour
		Reduce offending by managing offending behaviour better		Richard Jackson Chief Officer - Community Safety  Edwina Harrison Chief Officer Children & Families	NI 30 Re-offending rate of prolific and priority offenders  A complete count of the number of first time entrants into the youth justice system receiving a substantive outcome between 1 April and 31 March in the reporting year specified.  A complete count of offences committed by young people resulting in a substantive outcome during a bail or remand episode during the specified year
		Improve lives by reducing the harm caused by substance misuse	Neil Evans Director Environment & Neighbourhoods	Richard Jackson Chief Officer - Community Safety  Edwina Harrison Chief Officer Children & Families  Jim Willson Chief Officer Substance Use	NI 40 Number of drug users recorded as being in effective treatment  To be developed around A&E admissions due to alcohol
Harmonious communities					
More inclusive, varied and vibrant communities through empowering people to contribute to decision making and delivering local services	Neil Evans Director Environment & Neighbourhoods	An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.	Stephen Boyle Chief Regeneration Officer	Martin Farrington Acting Chief Recreation Office  Catherine Blanshard Chief Officer Libraries, Arts and Heritage  Andrew Mason Chief Environmental Services Officer  Paul Langford Chief Housing Officer  Richard Jackson Chief Community Safety Officer  Chief Officers from each Directorate	NI 110 Young People's participation in positive activities  NI 6 Participation in regular volunteering
		An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery.		Sally Threlfall Chief Officer Early Years and Youth  Andrew Mason Chief Environmental Services Officer  Paul Langford Chief Housing Officer  Richard Jackson Chief Community Safety Officer	NI 4 Percentage of people who feel they can influence decisions in their locality

More inclusive, varied and vibrant communities through empowering people to contribute to decision making and delivering local services	Neil Evans Director Environment & Neighbourhoods	Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services.	Stephen Boyle Chief Regeneration Officer	Sally Threlfall Chief Officer Early Years and Youth  Andrew Mason Chief Environmental Services Officer  Paul Langford Chief Housing Officer  Richard Jackson Chief Community Safety Officer	NI 7 Environment for a thriving third sector
Improved community cohesion and integration through meaningful involvement and valuing equality and diversity		An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities.		Andrew Mason Chief Environmental Services Officer  Paul Langford Chief Housing Officer  Richard Jackson Chief Community Safety Officer  James Rogers Assistant Chief Executive  Chief Officers from each Directorate	NI 1 Percentage of people who believe people from different backgrounds get on well together in their local area